SCS Conference Travel Grant Application Guidelines

The Department of Crop and Soil Sciences believes that attendance and presentation at scientific meetings is an important component of a graduate student’s professional development. As such CSS provides financial support to assist students in attending scientific meetings. The amount of funding available to support each request depends on the number and dollar value of the requests made in a given year. We try to honor every request but funds are limited and not all requests can be approved. In general, the CSS Dept. can usually only contribute a few hundred dollars per student per request. We use the following criteria to prioritize the allocation of funding:

-How many opportunities has a student had to present at a scientific meeting

-Has the student received prior support from CSS for travel

-Is the student presenting research from their thesis/dissertation

-What other sources of support are available to the student to support this travel request

There is no deadline for submitting applications and students can file an application at any time. Please allow a minimum of 2 weeks for a decision on funding.

It is expected that students will need to use several sources of support to finance the full costs of attending a scientific conference. Other sources of support include:

-Travel funds available through your Major Advisor’s research grants

-Graduate School Conference Grants
  http://www.gradschool.cornell.edu/sites/default/files/field_file/Conference%

-Support from a professional society such as ASA-CSSA-SSSA

https://www.acsmeetings.org/graduates
CSS Conference Travel Grant Application

Please read the instructions for this form carefully before completing it. Failure to adhere to the eligibility requirements and application procedures could lead to a denied request.

• In addition, please attach the following: 1) A short statement on the relevance of the conference/meeting to your research; 2) An abstract of the paper/poster you intend to present; 3) Proof of paper/poster acceptance (if available).

If you have questions, please contact Mary Ellen Niederhofer in 231 Emerson. You may send the completed form and attachments via an email PDF instead of hard copy to Mary Ellen at mn15@cornell.edu

Cornell ID number ______________________ NetID ______________________

Last name ___________________________ First name ______________________

Degree (MPS, MS, MS/PhD or PhD)_________ Major Field___________________________

Date you expect to complete your degree program: ________________________________

Name of Conference for which you are requesting funds:
________________________________________

Location of conference:
________________________________________

Start and End date of the Conference:________________________________________

Nature of participation (check one): Paper ____ Poster ____ Other (specify):________

Budget of Expenses for this trip: _____________________________________________

Support expected from non CSS sources (list sources and amounts): __________________

Support requested from CSS (out of a maximum of $400 per request): __________________

Have you received previously a conference grant from CSS: No_____ Yes_____ 

Please list other conferences you have attended while a student at Cornell.

________________________________________

Student signature ______________________ Date ______________________

“\nThe information I have given in this application is true and correct I will travel as indicated on this application and will notify the Dept. of CSS immediately if travel does not occur. If the reimbursement has occurred prior to my notification of non-attendance I understand I will be required to pay back the amount awarded to the Department."

Major Advisor Signature of Approval

By signing, you affirm the following statement: “I support this request for a Conference Grant. This is an important conference that is relevant to the student’s academic program/research.”

Chairperson/Advisor signature ______________________ Date ______________________